



# NORTHEASTERN STATE UNIVERSITY

I understand that I have been awarded a scholarship from the NSU Foundation for the \_\_\_\_\_ (enter either the academic year or the semester plus year). I certify that I meet all of the requirements for the scholarship listed under the Financial Aid Requirement Instructions on goNSU. If the scholarship requires that I be a full-time student, then I understand that I must be a full-time student at Northeastern State University. I understand that if I am receiving a scholarship for both semesters of the academic year, I must continue to meet all of the requirements for the scholarship in order to receive the Spring semester portion of the scholarship. I also understand that I have to write a thank you letter to the donor of the scholarship and agree to attend the President’s Circle Luncheon during the Spring semester, if asked. I agree to allow my current and future student records (e.g. grades, courses taken, disciplinary status, etc.) to be released to persons associated with the funding and/or administration of this scholarship. I also agree that excerpts from my thank you note may be used in publications to show the impact of donations to the NSU Foundation.

Name of the Scholarship \_\_\_\_\_

I accept the scholarship and the conditions above.

I understand that I must be fully enrolled for the upcoming semester listed above (or have an enrollment appointment scheduled) by the end of the 14 days allowed for submitting the required documents for this scholarship. That means that if the scholarship requires full-time status, then I must be enrolled in at least 12 hours for the upcoming semester. If it requires part-time status, then I must be enrolled in at least 6 hours for the upcoming semester. If I have special circumstances that prevent me from enrolling in the minimum number of hours required by the scholarship, I agree to contact the Scholarship Office at [scholarships@nsuok.edu](mailto:scholarships@nsuok.edu) to request an exception to this requirement.

I am graduating in December of the academic year of this award.

I do not accept the scholarship.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
NSU ID#

\_\_\_\_\_  
Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
Phone Number

**You have two weeks from the time the award is posted to your student account to complete the acceptance form and return it following the NSU Foundation Dropbox Instructions below:**

1. Go to [dropbox.nsuok.edu](https://dropbox.nsuok.edu)
2. Log in with your NSU username and password
3. Click on Drop-Off
4. Enter name/email address of recipient(s) ([foundationscholarshp@nsuok.edu](mailto:foundationscholarshp@nsuok.edu))
5. Click Add & Close after adding recipient(s) (click on Add Many if dropping off to more than one recipient)
6. Click on Click to Add Files or Drag Them Here
7. Select file to upload
8. For added security you can checkmark ‘Encrypt every file’ and add an encryption passphrase (make sure the person or persons you are sending the file(s) to know the passphrase), you can also add a note to recipient(s) if desired
9. Click on Drop-off files

## Office of Development/ NSU Foundation

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